

Barnet Homes

www.barnethomes.org

Right to Buy Additional Information Form

This form should be completed in full and returned with your RTB1 Right to Buy application form.

Important: Please do not leave any section blank, if the question does not apply to you enter '*not applicable*' or '*n/a*'.

You could be eligible for the Right to Buy discount if: -

- ✓ You are a council tenant OR you were a housing association tenant and were living in your home when it was transferred to Barnet Council
- ✓ The property is your only and principal home
- ✓ You have been a public sector tenant (usually a tenant of a council or a housing association) for at least 3 years
- ✓ You do not live in sheltered housing or other housing that is particularly suitable or intended for elderly or disabled people
- ✓ You are not involved in any debt related legal matters
- ✓ You do not have any outstanding possession orders
- ✓ Your home is not part of a regeneration scheme where demolition notices have been served

If you can answer 'yes' to the above statements, you probably qualify for the right to buy your home but Barnet Homes will assess your application and confirm that this is the case.

Before returning this form to Barnet Homes please ensure that you have provided the following information in full (please enter '*not applicable*' or '*n/a*' in fields that do not apply): -

1. The address of the property you want to buy
2. The full names of everyone listed on your tenancy agreement who wishes to share the Right to Buy with you
3. The full names of any family members who wish to share the Right to Buy with you (please note they must be over 18 years of age and have lived in the property as their only or principal residence for the past 12 months)
4. Details of any discount you or anyone wishing to share the Right to Buy with you has received previously under the Right to Buy or any other government home purchase scheme
5. Details of any property or land in the UK or abroad that you own or have a financial interest in
6. Details of how you intend to fund the purchase of the property
7. Details of any bankruptcy whether dissolved or not
8. Details of arrangements you have with creditors (people or companies that you owe money to)
9. Confirmation in the form of your signature that to the best of your knowledge: -
 - ✓ the information you have provided is complete and correct
 - ✓ that you understand it will be used to determine your eligibility for the right to buy
 - ✓ that you understand that if you give false or misleading information it may be regarded as a criminal offence and treated as such.

Failure to complete this form in full may delay your application

Part A: Your details and the details of any other person wishing to share the application with you

Please use this section to provide details of each person wishing to share the Right to Buy.

| Tenant 1 | | | |
|--|--|------------------|--|
| Surname | | Title | |
| First names (all) | | | |
| Gender (Male/ female) | | Date of birth | |
| National insurance no. | | | |
| Your current address | | | |
| Day time phone no. | | Mobile phone no. | |
| Email address | | | |
| Any other name you have ever been known by | | | |

| Tenant 2 | | | |
|--|--|------------------|--|
| Surname | | Title | |
| First names (all) | | | |
| Gender (Male/ female) | | Date of birth | |
| National insurance no. | | | |
| Your current address | | | |
| Day time phone no. | | Mobile phone no. | |
| Email address | | | |
| Any other name you have ever been known by | | | |

| Family member 1 (wishing to share the right to buy) | | | |
|---|--|------------------|--|
| Surname | | Title | |
| First names (all) | | | |
| Gender (Male/ female) | | Date of birth | |
| National insurance no. | | | |
| Your current address | | | |
| Day time phone no. | | Mobile phone no. | |
| Email address | | | |
| Any other name you have ever been known by | | | |

| | |
|--------------------------------|--|
| Relationship to main applicant | |
|--------------------------------|--|

| Family member 2 (wishing to share the right to buy) | | | |
|---|--|------------------|--|
| Surname | | Title | |
| First names (all) | | | |
| Gender (Male/ female) | | Date of birth | |
| National insurance no. | | | |
| Your current address | | | |
| Day time phone no. | | Mobile phone no. | |
| Email address | | | |
| Any other name you have ever been known by | | | |
| Relationship to main applicant | | | |

| Family member 3 (wishing to share the right to buy) | | | |
|---|--|------------------|--|
| Surname | | Title | |
| First names (all) | | | |
| Gender (Male/ female) | | Date of birth | |
| National insurance no. | | | |
| Your current address | | | |
| Day time phone no. | | Mobile phone no. | |
| Email address | | | |
| Any other name you have ever been known by | | | |
| Relationship to main applicant | | | |

Part B: Other properties and tenancies

1. Other properties

If any of the applicants own or have a financial interest in land or a residential property in the UK or abroad please complete this section

| Name of applicant | Address of the property |
|-------------------|-------------------------|
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| | |

2. Previous right to buy applications/purchases

If any of the applicants have ever purchased a local authority property through the right to buy scheme please complete this section

| Name of applicant | Address of the property |
|-------------------|-------------------------|
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| | |

3. Other tenancies or joint tenancies

If any of the applicants hold another tenancy or joint tenancy anywhere in the UK
please complete this section

| Name of applicant | Address of the property |
|-------------------|-------------------------|
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4. Please state briefly below how you intend to fund your purchase of the property (i.e. by obtaining a mortgage)

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5. Sub-letting

Please indicate if you intend to sub-let the property once you have purchased it.

(Delete as appropriate)

Yes. I intend to sub-let the property

No. I intend to live in the property

Part C: Debts and court orders

1. Bankruptcy

If any of the applicants are currently bankrupt, have a bankruptcy pending or have ever been declared bankrupt please give details below.

| Name of applicant | |
|-----------------------|--|
| Details of bankruptcy | |

2. Debts

If any of the applicants have arrangement with any creditors (people or companies to whom they owe money) please complete this section.

| Name of applicant | Creditor Details |
|-------------------|------------------|
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Part D: Applicants signatures

Signatures

All applicants to the Right to Buy must sign and date the section below to confirm that the information provided is true, complete and accurate.

I/We confirm that:

1. I/We grant Barnet Council permission to make any enquiries needed to confirm the information given on this form.
2. I/We have provided details of all previous tenancies in my application form for the Right to Buy and I/we give consent for Barnet Council to request and receive any information relating to any previous tenancy I/we have claimed towards my/our qualification criteria and discount entitlement for the Right to Buy.
3. To the best of my/our knowledge and belief the information that has been provided on this form is true, complete and correct. I/we understand it is used in determining my/our eligibility for the Right to Buy.
4. I/We also understand that if I/we give false or misleading information or I/we omit information for the purpose of gaining the Right to Buy, it may be regarded as a criminal offence and action could be taken against me/us including court action and the recovery of property.

| Applicants name | Signature | Date |
|-----------------|-----------|------|
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PROTECTING YOUR PERSONAL INFORMATION - The information supplied on this form will be stored on our computer systems and will be subject to the provisions of the Data Protection Act 1998. This authority is under a duty to protect the public funds in administers and to this end may use the information you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for this purpose.